



USER'S

MANUAL - Force HQ.

U.P. Police and Armed Forces Sahayata Sansthan

Finance Department, Govt. of Uttar Pradesh

Revision Sheet

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USER'S MANUAL

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1.0 GENERAL INFORMATION

I.0 GENERAL INFORMATION

I.1 System Overview

- Major functions performed by the system
 - Force Login/ Sign In for Forces
 - Update Profile
 - Change Password
 - Create Unit
 - Edit Unit
 - Reset Unit Password
 - Block Unblock Unit
 - Register Digital Signature
 - Tool For Digital Signature
 - Sign Documents
 - Manage Registration Forms
 - Letter From Sansthan
 - Create Message/Letter For Sansthan
 - Log Out

- Web Based user Panel Can be Accessed Through any web browser
- Graphical User Interface
- Responsible organization
 - Admin Panel will only be used by Sansthan.
- Page Title –User Login
- Operational status: Operational

I.2 Points of Contact

I.2.1 Information

Unit –

Force Hq. –

Sansthan –

NIC -

I.2.2 Coordination

I.2.3 Help Desk

Phone Number: 0522-2213899

E-mail: pafss-up@gov.in

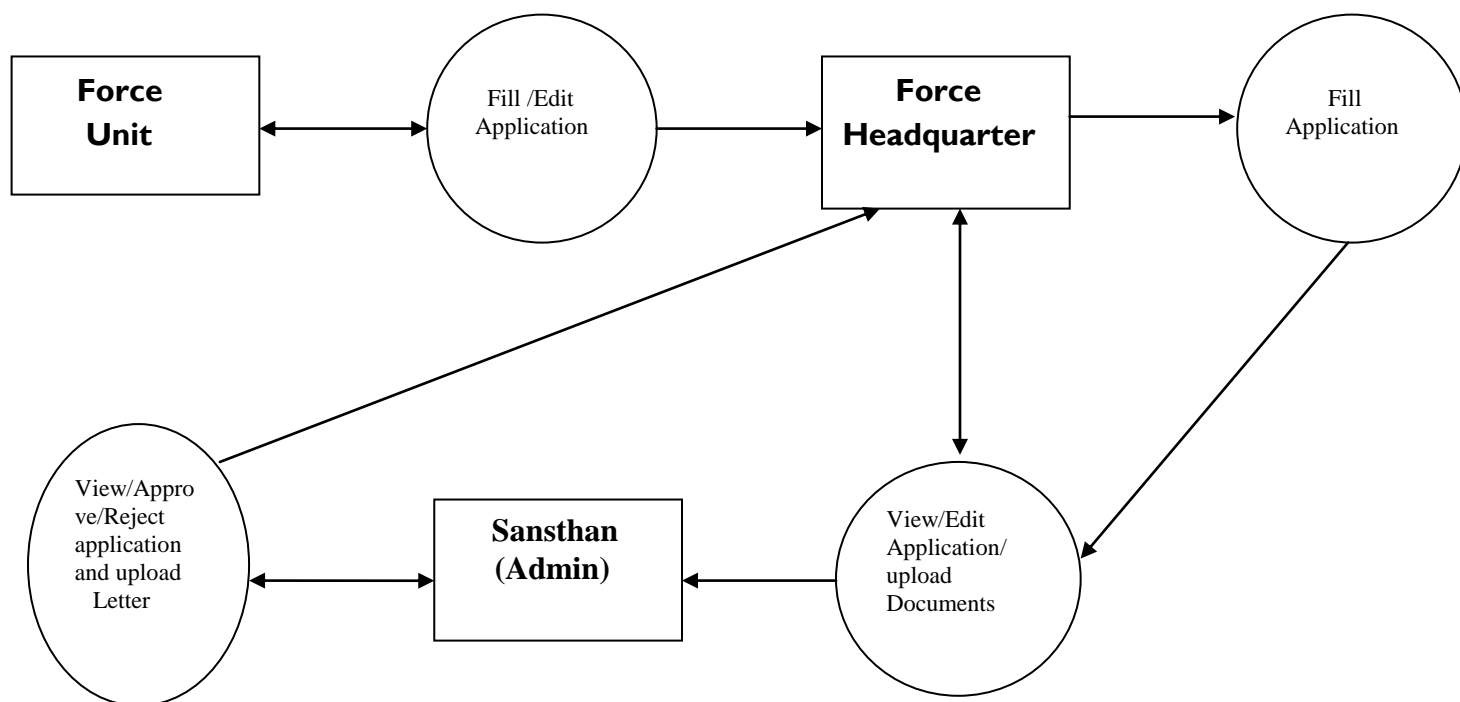
2.0 SYSTEM SUMMARY

2.0 SYSTEM SUMMARY

2.1 System Configuration

- ✓ Computer System
- ✓ Internet connectivity
- ✓ Digital Signature

2.1 Data Flows



3.0 GETTING STARTED

GETTING STARTED

User Access, Roles and Privileges

The User of the application are the employees of the UP Police and Armed Forces Sahayta Sansthan and the Employees of UP Police and Armed Forces .


There are three User of the application :

1. Admin (UP Police and Armed Forces Sahayta Sansthan)
2. Force Head Quarter
3. Force Unit

The roles and responsibility of each user is different. User/ Force Head Quarter is responsible for Creating editing, blocking and resetting password of Units. and is the only one who has the right to verify and sign the documents using digital signature and submit the final verified application to the sansthan.

Logging On:

Open any internet browser (i.e. Internet Explorer, Firefox, etc.) and type in the following URL <http://uppafss.up.nic.in> on the browser's address bar. And then clicked on the Login tab



The screenshot shows the homepage of the U.P. Police & Armed Forces Sahayata Sansthan. The navigation menu includes links for HOME, उद्देश्य / Aim, सहायता की दरे, Committee of Management, प्रबन्ध समिति, अविदन-पत्र, Check List, and Log In. The 'Log In' link is highlighted with an orange circle, and an arrow points to it from the text 'Login Option For Force headquarter and Unit'.

U.P. Police & Armed Forces Sahayata Sansthan
 उ०प्र० पुलिस एवं आर्म्ड फोर्स सहायता संस्थान

HOME उद्देश्य / Aim सहायता की दरे Committee of Management प्रबन्ध समिति अविदन-पत्र Check List **Log In**

Welcome To U.P. Police and Armed Forces Sahayata Sansthan

संस्थान का उद्देश्य भारत-चीन सीमा पर अस्था किली अन्य बाह्य भाकमान के समय अथवा बाह्य ताबों के द्वारा प्रेरित हस्तक्षेप/अतकषयद की घटनाओं

3.1 User Login Page

The screenshot shows the user login interface. At the top left is the organization's logo. To the right, the text reads "U.P. Police & Armed Forces Sahayata Sansthan" and "उ०प्र० पुलिस एवं आर्म्ड फोर्सज सहायता संस्थान". Below this is a green bar with "Back To HOME". The main content area is titled "User Login/Sign in" and contains the following fields:

- User Type* (dropdown menu with "--Select User Type--")
- User ID* (text input)
- Password* (password input)
- Captcha* (with a "Z/DNda" image and a refresh icon)
- Forgot password? (link)
- Submit (button)

At the bottom, a small disclaimer states: "Disclaimer: The website is designed, developed and hosted by National Informatics Centre, U.P. State Government. Information is provided by U.P. Police & Armed Forces Sahayata Sansthan. We do not accept any responsibility or liability for any damage or loss arising from the direct or indirect use of the information provided on the site. However, we shall be highly obliged if any suggestions are brought to our notice for carrying out the corrections."

To Login As Headquarter User :

Enter **User ID**
Enter **Password**.
and then click **Submit**

Forgotten Passwords

If a user forgets his or her password, he or she can reset their password by clicking on "[Forget Password?](#)" link. it will send a Reset Password link on the authorized email id.

3.2 System Menu

User Panel Dashboard

The screenshot displays the 'USER PANEL' dashboard. On the left is a navigation menu with options like Dashboard, Profile, Change Password, and Logout. The main content area features three summary cards for pending applications:

- TOTAL PENDING APPLICATION**: Shows counts for Receipt Number (3), Post Work (15), and Vehicle License (3).
- TOTAL PENDING APPLICATION AT FORCE'S HEADQUARTER**: Shows counts for Receipt Number (1), Post Work (1), and Vehicle License (1).
- TOTAL APPLICATION PENDING AT SANSTHAN**: Shows counts for Receipt Number (1), Post Work (1), and Vehicle License (1).

On the right, there is a 'Letter/Message From Sansthan' section with a message in Malayalam and a 'View All' link.

fig: User Panel Dashboard

The total number of pending application are shown in the front page. Headquarter user can also view the messages from the Admin panel in Dashboard.

VIEW AND EDIT PROFILE DETAILS:

The screenshot displays the 'VIEW AND EDIT PROFILE DETAILS' page within a 'USER PANEL'. The sidebar on the left contains various user management options such as 'Dashboard', 'Update Profile', 'Change Password', 'Create Unit', 'Edit Unit', 'Reset Unit Password', 'Block/Unblock Unit', 'Register Digital Sign', 'Test the Digital Signature', 'Sign Documents', 'Registration Form', 'Mobile Point Sansthan', 'Create Letter/Message For Unit', and 'Log Out'. The main content area features a form with the following fields:

- Force Code: CRPLKO
- Force Name: CRPF
- Force Full Name: CRPF Lucknow
- Force Address: IG, Madhya Chetra, CRPF, Lucknow
- Force Mobile No: 1234567890
- Force Contact Email: sonal.nature@gmail.com
- Upload Logo: Choose file (No file chosen)

A captcha image with the text '9c6Xhd' is visible below the form fields. At the bottom right of the form, there are 'Update' and 'Cancel' buttons. A note at the bottom of the page reads: 'Note: You Need to Contact To Sansthan To Update Your Contact Number and Email id'.

Headquarter user can easily update their profile details by "Update Profile" option. Headquarter users are not allowed to update their Mobile Number and Email Id. For updating email Id and Mobile number users has to contact to Sansthan.

Change Password:


CHANGE PASSWORD

Kindly Enter the Following Details

Old Password *

New Password *

Re-Enter New Password *

Captcha * 

Note:

1. Password should be between 8 to 15 alpha numeric.
2. 1st Character should not be numeric value.
3. Only underscore(_), @, #, \$ will be allowed.
4. Password should include 1 upper case , 1 lower case, 1 numeric and 1 special Character

Users can Change its password by filling the Required Field given in the Above Figure.

We impose the following password rules:

- Password should be between 8 to 15 alpha numeric
- 1st Character should not be numeric value
- Must contain at least one lower case letter,
- one upper case letter,
- one digit.
- and one of these special characters ~!@#%&*()_+

Create Unit:

CREATE UNIT PROFILE

UNIT PROFILE

Unit Name *

Unit User Name *

Unit Number *

Unit Address *

Unit District *

Unit Mobile No *

Unit Contact Email *

Captcha: ayA6g4

Create Cancel


List of Units

srno	Unit User Name	Unit Name	Unit Number	Contact Number	Email ID
1	CRPLKUnit	Unit3	CRPLK009676	1234567890	sonal.nature@gmail.com
2	unit4UserN	Unit4	Unit4Number	9876543212	sonal.nature@gmail.com
3	Unit6UserNa	Unit6	UnitNumber6	8188881241	sonal.nature@gmail.com
4	Unit7User	Unit7	Unit7Number	8188881241	sonal.nature@gmail.com
5	LKUNIT_001	Lucknow Unit	lko09676	8188881241	sonal.nature@gmail.com

Headquarter can create units by clicking on the "Create Unit" tab in the navigation bar available on left side. The List on already created unit are shown below.

Edit Unit:

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User Panel of CRPF

- [Dashboard](#)
- [Update Profile](#)
- [Change Password](#)
- [Create Unit](#)
- [Edit Unit](#)
- [Reset Unit Password](#)
- [Reset/Revoke Unit](#)

- [Register Digital Sign](#)
- [Test for Digital Signature](#)
- [Sign Documents](#)
- [Registration Issues](#)

- [Withdraw from Registration](#)
- [Create Letter/Message For Unit](#)

Log Out

EDIT UNIT PROFILE

EDIT UNIT PROFILE

Select User * --Select Unit--

Unit Number *

Unit Name *

Unit Address *

Unit District *

Unit Mobile No *

Unit Contact Email *

Captcha* Nc8E7x

Update
Cancel

List of Units

srno	Unit User Name	Unit Name	Unit Number	Contact Number	Email ID
1	CRPLKOUN	Unit5	CRPLK009875	1234567890	sonal.nature@gmail.com
2	unit4UserN	Unit4	Unit4Number	9876543212	sonal.nature@gmail.com
3	UnitUserNa	Unit5	UnitNumber5	5186651241	sonal.nature@gmail.com
4	UnitUser	Unit7	Unit7Number	5186651241	sonal.nature@gmail.com
5	LKOUNIT_001	Lucknow Unit	lk009875	5186651241	sonal.nature@gmail.com

Headquarter user can update unit details. User need to select unit name to update the details.

Reset Unit Password:

The screenshot shows the 'RESET UNIT PASSWORD' form within the 'USERPANEL' interface. The form is titled 'RESET UNIT PASSWORD' and contains the following fields:

- Select Unit: A dropdown menu with the placeholder text '--Select Unit--'.
- Unit Number: A text input field.
- Unit Name: A text input field.
- Unit Address: A text input field.
- Unit District: A text input field.
- Unit Mobile No: A text input field.
- Unit Contact Email: A text input field.

At the bottom right of the form, there are two buttons: 'Reset Password' (highlighted in blue) and 'Cancel' (greyed out). The left sidebar of the USERPANEL contains various navigation options, including 'Dashboard', 'Update Profile', 'Change Password', 'Create Unit', 'Edit Unit', 'Reset Unit Password', 'Block/Unblock Unit', 'Register Digital Sign', 'Test for Digital Signature', 'Sign Documents', 'Registration Form', 'Make From Available', 'Create Letter Message For Unit', and 'Log Out'.

User can reset user password by selecting the unit and clicking on "**Reset Password**" button

Block/ Unblock Unit:

The screenshot displays the 'BLOCK / UNBLOCK UNIT PROFILE' interface. On the left is a sidebar menu with options like 'User Panel of CRPF', 'Dashboard', 'Update Profile', 'Change Password', 'Create Unit', 'Edit Unit', 'Reset Unit Password', 'Block/Unblock Unit', 'Register Digital Sign', 'Test for Digital Signature', 'Sign Documents', 'Registration Forms', 'Mobile From Sanction', 'Create Letter Message For Unit', and 'Log Out'. The main content area has a header 'BLOCK / UNBLOCK UNIT PROFILE' and a form with the following fields: 'Select Unit *' (dropdown), 'Unit Number', 'Unit Name', 'Unit Address', 'Unit District', 'Unit Mobile No', and 'Unit Contact Email'. There are 'Block' and 'Clear' buttons at the bottom right of the form. Below the form is a table titled 'Block Unit Details'.

S.No.	Force Code	Force Full Name	Block Date	Block Details	UnBlock
1	CRPLKD	UnitUser	12/7/2017 1:27:10 PM	Block By HeadQuarter	Unblock

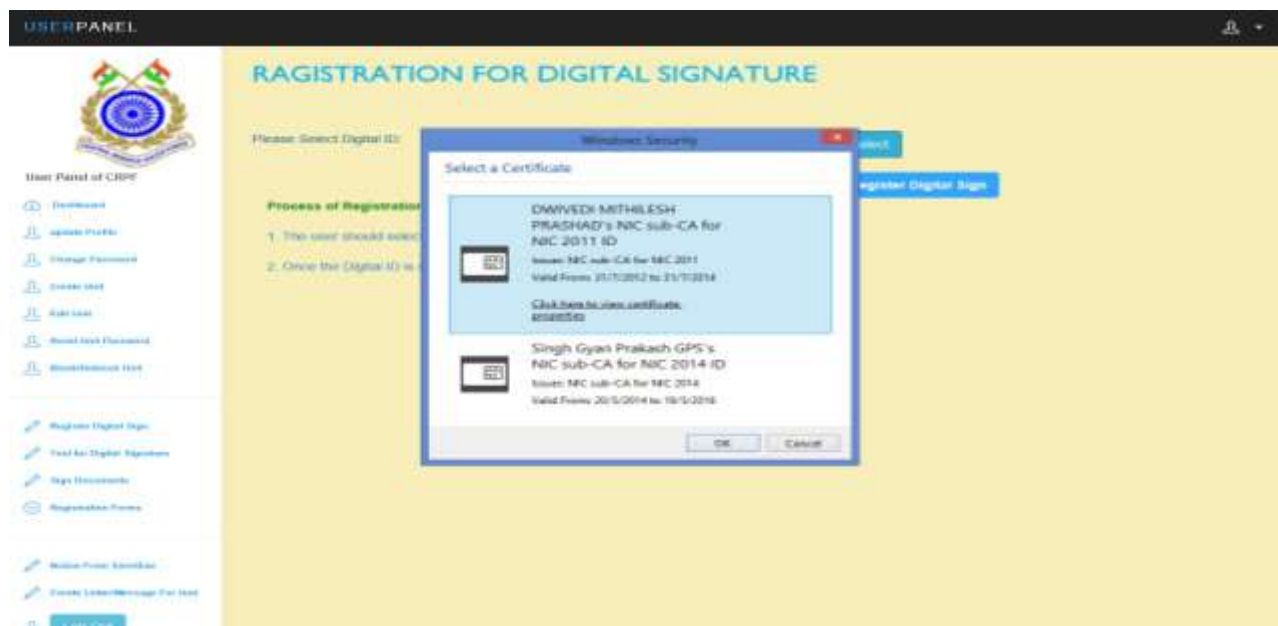
User can block any Unit by selecting the unit and clicking on the Block button. List of all the block units are shown below. This list also contain those blocked user who have entered wrong password more than three times during login. user can also unblock any unit by clicking on the unblock Link button on the right side of the blocked list details.

Register Digital Signature:

Before using Register Digital Signature, user need to consider following instructions:

- ✓ Always Use Internet Explorer Version 11 or above For Sign Documents.
- ✓ First of all we need to enable active Xcontrol for that : Open Internet Explorer -> Go To Setting -> Internet Options-> Custom level
- ✓ Enable the following Option:
 - Download Signed ActiveX Controls (Not secure)
 - Download unSigned ActiveX Controls (Not secure)
 - Initialize and Script activeX controls not marked as safe for scripting (Not secure)
 -

To use Digital Signature, All the User need to first Register their Digital Signature Certificate. For that, user need to insert DSC in USB socket of your computer and click on Select button . This will show all the available certificate on your computer, you need to select your Certificate As Shown in the given figure.



As you select your certificate the Name of your digital signature Owner will show in the textbox. Now click on the Register Digital Sign Button, it will ask for your security pin. Enter your security pin and now you can use your digital signature to sign documents.



Tools For Digital Signature:

The screenshot shows a user interface for digital signature tools. On the left is a sidebar with various user management and document-related options. The main content area is titled 'Download Tool For Digital Signature' and provides instructions on how to use the tool.


User need to download a tool for digital signature.

Process Of Downloading and using Digital signature Tool:

1. First Click the above link to Download the Tool For Digital Signature.
2. Once the tool get Downloaded, Unzip the folder using WinRAR Software
3. Copy the Folder Named "EXEForDSC" and paste it in "C:\\" Disk Drive.
4. For Signing any Documents, One DSC for the Particular Force Must be Registered.
5. After Registering DSC, Click the "Sign Documents" Link For Signing Using Digital Signature.

SIGN DOCUMENTS USING DIGITAL SIGNATURE:

USERPANEL
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User Panel of CRPF

- [Dashboard](#)
- [update Profile](#)
- [Change Password](#)
- [Create Unit](#)
- [Edit Unit](#)
- [Reset Unit Password](#)
- [Block/Unblock Unit](#)

- [Register Digital Sign](#)
- [Test for Digital Signature](#)
- [Sign Documents](#)
- [Registration Forms](#)

- [Notice From Sanction](#)
- [Create Letter/Message For Unit](#)

[Log Out](#)

SIGN DOCUMENTS USING DIGITAL SIGNATURE

[Sign Using Digital Signature](#)

Instruction For signing Documents

- ☑ Always Use Internet Explorer Version 11 or above For Sign Documents.
- ☑ First of all we need to enable active Xcontrol for that : Open Internet Explorer -> Go To Setting -> Internet Options-> Custom level
Enable the following Option:
 1. Download Signed ActiveX Controls (Not secure)
 2. Download unsigned ActiveX Controls (Not secure)
 3. Initialize and Script activeX controls not marked as safe for scripting (Not secure)
- ☑ Scan Required documents and make a pdf file as the list given below.
- ☑ Once You Clicked the above link "Sign Using Digital Signature", a Tool For Signing Documents will open.
- ☑ Enter the force code and Browse the documents which you need to sign using digital Signature.
- ☑ After Selecting the File To Sign Click "Sign File" Button.
- ☑ As you Clicked the "Sign File" a new folder Browser Dialog will open, select the location where you want to save the Signed File.
- ☑ Once the file get Signed Successfully, Upload all the signed Files to the respective Application Forms for final Submission.
- ☑ Once the Documents Get Uploaded, you will neither be able to Edit nor upload the files again.

Documents Need To Sign And Upload

(क) अनुसूच धनराशि हेतु आवेदन-पत्र के लिए :-

(ख) मूल घोषित बाबतों :-

1. प्रार्थी द्वारा हस्ताक्षरित मूल आवेदन-पत्र।
2. मूल घोषित किये जाने का डाकटरी सर्टिफिकेट।
3. पॉर्ट-1) आदेश की प्रति पर सक्षम अधिकारी की संस्तुति हस्ताक्षर/मुद्रा सहित।
4. घटना का पूरा विवरण।

(ग) सवाई रूप से अपंग घोषित बाबतों में :-

1. प्रार्थी द्वारा हस्ताक्षरित मूल आवेदन-पत्र।
2. सवाई रूप से अपंग घोषित किये जाने का वैदिकता प्रमाण-पत्र।
3. पॉर्ट-1) आदेश की प्रति पर सक्षम अधिकारी की संस्तुति हस्ताक्षर/मुद्रा सहित।
4. संबंधित रिपोर्ट्स अधिनियम के द्वारा सवाई रूप से अपंग घोषित किये जाने का प्रमाण-पत्र जिसमें अंग्रेज का प्रतिष्ठित एवं संबंधित सैन्य बत कर्मी की सेवा निपुण होने की तिथि अंकित हो।
5. घटना का पूरा विवरण।

(घ) विवाह हेतु आवेदन-पत्र के लिए :-

1. प्रार्थी द्वारा हस्ताक्षरित मूल आवेदन-पत्र।
2. अंकित (पुत्री)विवाह विवाह होना है, का उन्नत प्रमाण-पत्र सक्षम अधिकारी द्वारा।
3. अन्य खंडों से इस संबंध में प्राप्त सहायता का विवरण, यदि कोई मिले हो।

(ङ) वार्षिक शिक्षा अनुदान :-

1. प्रार्थी द्वारा हस्ताक्षरित मूल आवेदन-पत्र।
2. संश्लेषक सेवा का प्रमाणित प्रगत रिपोर्ट सलून का (आ)।

User's Manual - Force Headquarter

Page 2-12

Instruction For signing Documents

- ✓ Always Use Internet Explorer Version 11 or above For Sign Documents.
- ✓ First of all we need to enable active Xcontrol for that : Open Internet Explorer -> Go To Setting -> Internet Options-> Custom level
- ✓ Enable the following Option:
 - Download Signed ActiveX Controls (Not secure)
 - Download unSigned ActiveX Controls (Not secure)
 - Initialize and Script activeX controls not marked as safe for scripting (Not secure)
- ✓ Scan Required documents and make a pdf file as the list given.
- ✓ Once You Clicked the above link "Sign Using Digital Signature", a Tool For Singing Documents will open.
- ✓ Enter the force code and Browse the documents which you need to sign using digital Signature.
- ✓ After Selecting the File To Sign Click "Sign File" Button.
- ✓ As you Clicked the "Sign File" a new folder Browser Dialog will open, select the location where you want to save the Signed File.
- ✓ Once the file get Signed Successfully, Upload all the signed Files to the respective Application Forms for final Submission.
- ✓ Once the Documents Get Uploaded, you will neither be able to Edit nor upload the files again.

Anugrah Anudan Application Forms Details:

The screenshot displays the 'All Application Forms of Anugrah Anudan' page. The table below represents the data shown in the interface:

SNo	Registration Number	Name	Father Name	Mother Name	Force Code	Submitted By (Unit Number)	Submission Date	Status	Action
1	CRPLKO20174	Ami Kumar	suresh	sunilz	CRPF		24/7/2017 12:00:00 AM	Submitted To Admin	View Edit Upload Documents
2	CRPLKO20178	Sonal Yadav	Sksiddh yadav	abca yadav	CRPF		14/7/2017 12:00:00 AM	Submitted To Admin	View Edit Upload Documents
3	CRPLKO20171	sonal yadav	sikh	jgh	CRPF		14/7/2017 12:00:00 AM	Approved	View Edit Upload Documents
4	CRPLKO20172	SDASD	sdas	sdasd	CRPF		14/7/2017 12:00:00 AM	Rejected	View Edit Upload Documents
5	CRPLKO20173	dasdasd	SDSD	SOSD	CRPF		14/7/2017 12:00:00 AM	Submitted To Admin	View Edit Upload Documents

Note: All the applicat allowed to edit details only before the Documents Upload. Once you upload all details you are not able to edit or upload documents again.

अनुग्रह अनुदान हेतु आवेदन-पत्र

For New Application

This form contains a brief details of all Anugrah Anudan application forms filled by Unit or Headquarter. User can view the status of each forms :


- Application details colored with green color shows forms that has been submitted to Sansthan.
- Application details colored with yellow color shows forms that has been Approved by Sansthan
- Application details colored with red color shows forms that has been Rejected by Sansthan.
- Application details colored with Sky blue color shows forms that has been filled but not submitted to Sansthan. and pending at user/headquarter level.

User/Headquarter can perform following action:

- ✓ **New Application:** User/ Headquarter can also able to Fill the application form on the behalf of applicant by clicking on the link given below in the forms as shown in the figure
- ✓ **View:** User can view application form. if the form is submitted to Sansthan then user can view all the bank details and documents details too. But if application is not submitted to Sansthan then user can only view the application form.
- ✓ **Edit:** User can also able to edit the application form if the application form is not submitted the Sansthan. Once the application submitted to Sansthan user cant edit the application details.
- ✓ **Upload Documents:** Once application form get filled(either by Force Headquarter or by unit) Headquarter need to verify the application and upload the required digitally signed documents for final submission to the Sansthan.

New Application:

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User Panel of CRPF

- [Dashboard](#)
- [Update Profile](#)
- [Change Password](#)
- [Create Link](#)
- [Mailbox](#)
- [Reset User Password](#)
- [Mailbox Lock Tool](#)

- [Request Digital Sign](#)
- [Tool for Digital Signature](#)
- [Sign Document](#)
- [Registration Form](#)

- [Withdraw Power Sanction](#)
- [Create Letter/Message For Mail](#)

Log Out

अनुग्रह अनुदान हेतु आवेदन-पत्र

Kindly Fill the Following Details

1- प्रार्थी का नाम *	<input type="text"/>
संबंधित No. *	<input type="text"/>
ई-मेल आईडी *	<input type="text"/>
प्रार्थी का उपरान नंबर*	<input type="text"/>
2- कैजुअली का नंबर *	<input type="text"/>
3- प्रार्थी का कैजुअली से सम्बंध *	<input type="text"/>
4- (M) सहीद कर्यो के साथ का नाम (दि 19-07-15 से निर्धारित की गयी प्रक्रिया के अनुसार) *	<input type="text"/>
(M) सहीद कर्यो के पिता का नाम (दि 19-07-15 से निर्धारित की गयी प्रक्रिया के अनुसार) *	<input type="text"/>
5- जर्जियन की प्रकृति *	<input type="text"/>
6- पूरा पता (सदरती) *	<input type="text"/>
पिन कोड*	<input type="text"/>
क्या कोई अधिकार व्यक्ति है?	Select
7- अधिकारी की संस्था *	<input type="text"/>
8- (M) कैजुअली का नाम *	<input type="text"/>
(K) कैजुअली का पता *	<input type="text"/>
(M) कैजुअली का पुराने *	<input type="text"/>
9- Apply For *	Select
(M) कैजुअली का दिनांक *	<input type="text"/>
(M) कैजुअली का समय *	<input type="text"/>
10- (M) संस्था का नाम	<input type="text"/>
(M) संस्था का स्थानी पता	<input type="text"/>
(K) उपरान/अधी का डिपार्ट, यदि कोई हो	<input type="text"/>
(M) पुराने नाम	<input type="text"/>
11- प्रार्थी द्वारा प्रारंभ की जा रही प्रक्रिया का पूर्ण विवरण किसन संगठन में, अन्य भाग यदि *	<input type="text"/>
12- क्या प्रार्थी को इसके पूर्व भी संस्था का अन्य कोठी से कोई सहायता प्राप्त हुई है?	Select
13- अतिरिक्त सहायक भरवायि *	<input type="text"/>

Save
Cancel

View: The below shown form is a sample of application form that has submitted to Sansthan that's why it also contains bank details and documents. if the form is approved or rejected User can also download the approval or rejection letter from here.

USER PANEL

[Home](#) | [Logout](#) | [Profile](#) | [Settings](#)



Other Panels of CRPF

- [Dashboard](#)
- [Account Profile](#)
- [Message Management](#)
- [Transfer Order](#)
- [Bank Entry](#)
- [Request Order Management](#)
- [Request Management & Log](#)
- [Request Approval Status](#)
- [Transfer and Request Registration](#)
- [Request Document](#)
- [Request Approval Process](#)
- [Multiple Request Registration](#)
- [Transfer Letter/Document Download](#)

Logout Panel

जम्मू पुलिस एवं नागरिक फोर्सों में सहायता संस्थान

कक्षा संख्या-55, नवीन भवन, जम्मू सचिवालय, लखनऊ-226001.

अनुप्रार्थना हेतु आवेदन-पत्र

आपकी का रजिस्ट्रेशन नंबर	CRPLKO20174
1. आपकी का नाम	Anil Kumar
सोसाइटी नं.	8108801241
ई.मेल आई.डी नं.	anani.mahra@gmail.com
आपकी का आधार नंबर	123456789012
2. (पु) अर्हीट आपकी के पिता का नाम	sunish
तारीख 19-07-13 से नियुक्ति की गयी प्रक्रिया के अनुसार)	
(मा) अर्हीट आपकी के माता का नाम	sunish
तारीख 19-07-13 से नियुक्ति की गयी प्रक्रिया के अनुसार)	
3. जन्म तिथि	03/07/2017
4. घुटा पता (स्थानी)	Gorakhpur
पिन	273018
5. जातिकी की संख्या	1

क्रमांक	आधिकारी के नाम	केन्द्र/अधीन के सम्बन्ध	जन्म तिथि	आधार नंबर
1.	sunish	daughter	21/11/1980	1234567890780
6.	आपकी का केन्द्र/अधीन से सम्बन्ध	son		
7. (पु) केन्द्र/अधीन का नाम	herband			
(मा) नाम	1345			
(पु) बैंक	ra8134			
(पु) मुद्रांक	usa521			
8. केन्द्र/अधीन का विभाग	78772017			
केन्द्र/अधीन का स्थान	Kaipur			
(पु) अर्हीट (अनुप्रार्थना) जयस्य	एन सीएम समारो			
(पु) अर्हीट आरंभता का अधिकार (प्रमाण.पत्र सहित)	il			
(पु) आरंभता के आधार पर सेवार्थी/पुनः शोषण की तिथि				
9. (पु) अर्हीट का नाम	Anil Kumar			
(पु) अर्हीट का स्थानी पता	Gorakhpur			
(पु) व्यवसाय/पेशे का विवरण, यदि कोई हो	Business			
(पु) ताकिक जात	SCSD			
10. आपकी द्वारा प्राप्त की जा रही वेतन का पूर्ण विवरण (वेतन घटकाई भत्ता, अन्य भत्ता आदि)	Na			
11. (पु) क्या आपकी को इससे पूर्व भी संस्थान का अन्य शोषण से कोई सहायता प्राप्त हुई है?	No			
11. (पु) क्या आपकी को इससे पूर्व भी संस्थान का अन्य शोषण से कोई सहायता प्राप्त हुई है?	Na			
(पु) अन्य शोषण से प्राप्त सहायता की प्रकार्यति	NA			
(पु) विभाग	NA			
(पु) उद्देश्य	NA			
12. आवेदन सहायता प्रकार्यति	SEDD			

पुनःपुत्री जिसके नाम से धनराशि भेजी जाती है, का विवरण

आपका पालक का नाम	Suman Yadav
आपका पालक का सोसाइटी नंबर	8108801241
बैंक का नाम	Axis Bank
बैंक शाखा का नाम	Bank Road Gorakhpur
आपका संख्या	1234545
आई.डी. नं. एम. सी. आई. नं.	123456789
आधार नं.	

पुनःपुत्री जिसके नाम से धनराशि भेजी जाती है, का विवरण

आपका पालक का नाम	Hari Kumar
आपका पालक का सोसाइटी नंबर	67634321679
बैंक का नाम	Axis
बैंक शाखा का नाम	Bank Road Gorakhpur
आपका संख्या	1234567890
आई.डी. नं. एम. सी. आई. नं.	1234567890
आधार नं.	

13. आपकी द्वारा प्रस्तावित पूरा आवेदन-पत्र	Download
14. पूरा शोषण लेख लेने का आवेदन लेखिका/िका	Download
15. आई.डी. नं. एम. सी. आई. नं. प्रमाण अधिकाारी की संशुद्धि प्रमाण-पत्र प्रमाण Letter	Download
Approval / Rejection Letter	Download

User's Manual - Force Headquarter

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Edit Form: A sample Edit Form is shown below.

USERPANEL

Edit Details
अनुसूचit अनुदान हेतु आवेदनपत्र

Registration Number: CRFLK020175

1. प्रार्थी का नाम * Aman Siva

संपादन क्र. * 9876543212

ई-मेल आईडी * abc@gmail.com

प्रार्थी का आधार नंबर * 123456789090

2. कैजुअल्टी का प्रकार * Casualty/234

3. प्रार्थी का कैजुअल्टी से सम्बंध * Father

4. (म) सश्टि अनर्क के माता का नाम (दिना 13-07-13 से निष्कीरत की गयी अधिकाय के अनुसा) * Sakshi Srivastava
(म) सश्टि अनर्क के पिता का नाम (दिना 13-07-13 से निष्कीरत की गयी अधिकाय के अनुसा) * Anil Srivastava

5. तारीख की तथ्य तिथि * 20/05/2020
Pick Date

6. गुरा गरा (सगरी) * Hamaynagar, North Gorakhpur

सिम कोड * 27011

7. तारकिली की संख्या * 1

क्रमिक	नाम	सम्बंध	जन्म तिथि	आधार नंबर	Action
1	Aman yastav	Son	21/11/1998	123456789090	Edit Delete

8. (म) कैजुअल्टी का नाम * Arshi Srivastava
(म) कैजुअल्टी का पिका * RankDAS
(म) कैजुअल्टी का पुराना * Un0037

10. ADPR For * शुभ शक्ति सगरी *

(म) कैजुअल्टी का तारकिल * 03/07/2017
Pick Date

(म) कैजुअल्टी का गलत * Karpur

11. संकलन का नाम * Ramesh Srivastava
(म) संकलन का सगरी गरा * Hamaynagar North
(म) अनुसादगलने का तारकिल, तदि कोडे हे * Business
(म) सतिका गरा * 20000

12. प्रार्थी द्वारा अनुदान की का इडी तारकिल का पूर्ण तारकिल (तारकिल संकलन हेतु, अनुदान तथ्य अनुदान हेतु * 09055

11. अनुदान प्रार्थी को तुलने गुरा भी संकलन तथ अनुदान से कोडे अनुदान प्रार्थी हेतु * No *

12. तारकिल अनुदान की संकलन * 40545

• Submit To another Force * -Select Force Name-

1028XA


[Update](#) [Cancel](#)

Upload Documents: For final submission of the application forms user/headquarter need to first add bank details and upload digitally signed documents.

Before uploading the documents user need to check the following details:

- First of all add the bank details.
- All documents should be signed with the respective force's registered digital signature.
- The size of each documents should not be greater than the allowed size, written in the form.

USERPANEL
👤



User Panel of CRPF

- 🏠 Dashboard
- 👤 Update Profile
- 🔑 Change Password
- 👤 Create User
- 👤 Edit User
- 👤 Reset User Password
- 👤 Block/Unblock User

- 📝 Register Digital Sign
- 📝 Tool for Digital Signature
- 📝 Sign Documents
- 📄 Registration Forms

- 📄 Notice From Sanction
- 📄 Create Letter/Message For User

Log Out

Log Out

अनुग्रह अनुदान हेतु आवेदन-पत्र

Kindly Add Bank Details First. Once You Submit the bank details you can Upload File. For Adding Bank Details Kindly Click the Button given below

Add Bank Details

जिसके नाम से धनराशि भेजी जानी है, का विवरण

Kindly Upload Following Details

All Documents Should be in PDF Formate

1- Registration No.	CRPLKO20175
2- प्रार्थी का नाम	Aman Sriva
A. Apply For	मृत घोषित मामली
3- प्रार्थी द्वारा हस्ताक्षरित मूल आवेदन-पत्र। (Maximum Size Allowed: 1MB)	Choose file No file chosen
4- मृत घोषित किये जाने का डाकदारी सर्टिफिकेट। (Maximum Size Allowed: 500KB)	Choose file No file chosen
5- घाट.।। आदेश की प्रति पर सक्षम अधिकारी की संस्तुति हस्ताक्षर मुहर सहित। (Maximum Size Allowed: 500KB)	Choose file No file chosen
6- घटना का पूरा विवरण। (Maximum Size Allowed: 1MB)	Choose file No file chosen

Captcha * 6m5cVq 🔄

Save
Cancel

Add Bank Details: User need to fill the following details to add bank details. User can add multiple number of bank details.

The screenshot shows a web interface for adding bank details. The page title is 'Bank Details'. The form contains the following fields:

- Registration Number: CRPL6000175
- बचत धारक का नाम *
- सहाय धारक का मोबाइल नंबर *
- बचत धारक का कैजुअल्टी नंबर * (Dropdown menu)
- बैंक का नाम *
- बैंक शाखा का नाम *
- सहाय संख्या *
- बचत संख्या *
- आईएनएसएल कोड *

Buttons: Submit, Cancel

Same Procedure are present in Putri vivah Forms and Shiksha Sahayta Form.

Letter /Message From Sansthan:

The screenshot shows the USERPANEL interface. The sidebar on the left contains the following options: Dashboard, Member Profile, Change Password, Contact Us, Add User, Reset User Password, Withdrawal Card, Register Digital Sign, Text As Digital Signature, Sign Documents, Registration Form, Notice From Sansthan, and Create Letter/Message For User. A 'Log Out' button is at the bottom of the sidebar.

The main content area is titled 'Letter/Message From Sansthan' and displays a table with the following data:

srno	Notice	Uploaded Files	Response Message	Response
1	एक एक शिक्षा से-सिख है इस असीम कायम से कुछ न हो सकता है .	Download	hello 7 july	
2	hello. this is demo Message		sddsaad	
3	hello. this is demo Message		sddsaad	
4	Msg For All		ok thanks 17 th july	
5	hello this is new message		Ok , got the message	
6	hello 17 july			Response
7	hello 17 july 2nd one		hello , i response the 2nd one	

User can view all the Letter/Message from sansthan and also can response each message by clicking on the response link button. Once you have responded the message, the response link button get disappear of responded message.

The screenshot shows the USERPANEL interface with the 'Letter/Message From Sansthan' section. A 'Response Message' dialog box is open, allowing the user to enter a response. The dialog box has a text input field and 'Submit' and 'Cancel' buttons.

The table below the dialog box shows the same data as the previous screenshot, but the 'Response' column for the message with srno 6 now contains the text 'Response' instead of a link, indicating that the response has been submitted.

srno	Notice	Uploaded Files	Response Message	Response
1	एक एक शिक्षा से-सिख है इस असीम कायम से कुछ न हो सकता है .	Download	hello 7 july	
2	hello. this is demo Message		sddsaad	
3	hello. this is demo Message		sddsaad	
4	Msg For All		ok thanks 17 th july	
5	hello this is new message		Ok , got the message	
6	hello 17 july			Response
7	hello 17 july 2nd one		hello , i response the 2nd one	

Create Letter/Message for Unit: User headquarter can also send message to all its unit. user can also attach (png, jpeg, gif, doc, docx, txt and pdf) files and can also forward the message of sansthan to all its unit.

The screenshot displays the 'USERPANEL' interface. On the left is a navigation menu with options like 'Dashboard', 'My Profile', 'Change Password', 'Create Unit', 'Edit Unit', 'Reset Unit Password', 'Block/Unblock Unit', 'Register Digital Sign', 'Tool for Digital Signature', 'Sign Documents', 'Registration Forms', 'Letter/Message From Sanasthan', 'Create Letter/Message For Unit', and 'Log Out'. The main content area is titled 'Letter/Message for Unit' and contains a form with the following fields:

- Letter/Message ***: A text input field with the placeholder 'Kindly Enter notice'.
- is there any file to upload**: Radio buttons for 'No' (selected) and 'YES'.
- Upload File ***: A 'Choose file' button and the text 'No file chosen'.

Below the form is a 'List of Notice' table:

Notice For	Notice	Uploaded Files	Delete
All Unit	अनुग्रह अनुदान प्रार्थना पत्र एक बार ही भरा जा सकता है।		Delete
All Unit	बैंक डिटेल्स ध्यान से भरे। धन्यवाद		Delete
All Unit	hello this is 17 july Message		Delete
All Unit	सभी यूनिट को सूचित किया जाता है की कारे फॉर्म समय पर भेजे		Delete
All Unit	ये नोटिस के साथ कुछ फाइलस ब है सुधारा उसे डाउनलोड करे। धन्यवाद	Download	Delete

At the bottom, there is a section titled 'Notice From Sanasthan' with a table:

Notice	Uploaded Files	Forward To Unit	Forward Status
Hello. this is demo Message.		Forward To Unit	Forwarded To Unit
Msg For All		Forward To Unit	

An arrow points from the 'Forward To Unit' link in the second row of the 'Notice From Sanasthan' table to the text 'Message forward Link Button'.

3.3 Exit System: User can easily exit from the system by clicking on the Logout button given in form as shown below.

